

# **Forward Plan**

## **January - April 2013**

***Ian Hudspeth***

Leader of the Council  
County Hall, Oxford OX1 1ND

*Date Issued: 5 December 2012*



**OXFORDSHIRE  
COUNTY COUNCIL**



## The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged according to the responsibility areas of the various members of the Cabinet. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.<sup>1</sup> This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan. A timetable for all the decisions listed in the Plan appears in an Annex at the end of the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online<sup>2</sup>. Copies can be supplied on request, at a charge to cover copying costs.

## Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

- posted to "Forward Plan", Law & Culture (Democratic Services), Chief Executive's Office, County Hall, Oxford OX1 1ND or
- delivered in person to the same address or
- e-mailed to [forward.plan@oxfordshire.gov.uk](mailto:forward.plan@oxfordshire.gov.uk).

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Culture (Democratic Services), (contact as above, or telephone Oxford 810806) or online<sup>3</sup>.

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<sup>1</sup> [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 12 – Decision Making

<sup>2</sup> [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

<sup>3</sup> [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

## Members of the Cabinet

<b>Cabinet Member</b>	<b>Main Areas of Responsibility</b>
<i>Leader of the Council</i> Councillor Ian Hudspeth	Strategy; corporate and community leadership; strategic communications; major external Partnerships; regional issues; Economic development; Finance  Oxford City Council liaison and Oxford City Local Strategic Partnership
<i>Deputy Leader of the Council</i> Councillor Rodney Rose	Transport; Property and Facilities management; internal management  West Oxfordshire District Council liaison and West Oxfordshire Local Strategic Partnership
<i>Cabinet Member for Adult Services</i> Councillor Arash Fatemian	Adult social services and health including Public Health
<i>Cabinet Member for Business &amp; Communications</i> Councillor Nick Carter	Customer Services; Communications; ICT; support to SME's  South Oxfordshire District Council liaison and South Oxfordshire Local Strategic Partnership
<i>Cabinet Member for Children &amp; the Voluntary Sector</i> Councillor Louise Chapman	Statutory lead member for Children's Services; voluntary and community sector; Big Society Fund
<i>Cabinet Member for Education</i> Councillor Melinda Tilley	Education
<i>Cabinet Member for Police &amp; Policies</i> Councillor Kieron Mallon	Police issues; equalities and community safety  Cherwell District Council liaison and Cherwell Local Strategic Partnership
<i>Cabinet Member for Growth &amp; Infrastructure</i> Councillor Hilary Hibbert-Biles	Strategic planning within Oxfordshire; minerals strategy; waste management; environmental management
<i>Cabinet Member for Safer &amp; Stronger Communities</i> Councillor Mrs J. Heathcoat	Fire and rescue; trading standards; emergency planning; Community Services (coroner's; gypsies and travellers; libraries; cultural services; registration)  Vale of White Horse District Council liaison and Vale of White Horse Local Strategic Partnership

# The Forward Plan

## ***CABINET MEMBER: LEADER OF THE COUNCIL***

### ***KEY DECISIONS***

NIL

### ***NON-KEY DECISIONS***

#### **2012/13 Financial Monitoring & Business Strategy Delivery Report - October 2012**

Monthly financial report on revenue and capital spending against budget allocations, including virements between budget heads.

*Decision Maker and Target Date:* **Cabinet, 18 December 2012**

*Key Decision:* No

*Exempt Information:* None

*Consultations:* N/A

*Report By:* Assistant Chief Executive & Chief Finance Officer

*Contact:* Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981

Ref: 2012/106

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#### **Business Strategy and Service & Resource Planning Report 2013/14 - 2017/18 - December 2012**

To provide an update to the service and resource planning process for 2013/14 – 2017/18, including the review of charges.

*Decision Maker and Target Date:* **Cabinet, 18 December 2012**

*Key Decision:* No

*Exempt Information:* None

*Consultations:* N/A

*Report By:* Assistant Chief Executive & Chief Finance Officer

*Contact:* Lorna Baxter, Deputy Chief Finance Officer Tel: (01865) 323971

Ref: 2012/107

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## **Oxfordshire County Council Corporate Plan - 2013/14 - 2016/17**

To sign off the Council Plan 2013/14 in advance of consideration by Council.

*Decision Maker and Target Date:* **Cabinet, 29 January 2013**

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Partner organisations as appropriate

*Report By:* Assistant Chief Executive & Chief Finance Officer

*Contact:* John Courouble, Corporate Policy Manager Tel: (01865) 896163

Ref: 2012/120

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## **Delegated Powers of the Chief Executive - January 2013**

To report on a quarterly basis any executive decision taken by the Chief Executive under the specific powers and functions delegated to her under the terms of Part 7.4 of the Council's Constitution - Paragraph 1(A)(c)(i). It is not for scrutiny call in.

*Decision Maker and Target Date:* **Cabinet, 29 January 2013**

*Key Decision:* No

*Exempt Information:* None

*Consultations:* N/A

*Report By:* Head of Law & Culture

*Contact:* Sue Whitehead, Committee Services Manager Tel: (01865) 810262

Ref: 2012/122

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## **Business Strategy and Service & Resource Planning Report for 2013/14 - 2017/18 - January 2013**

To provide background and context to the service and resource planning process for 2013/14 – 2017/18.

*Decision Maker and Target Date:* **Cabinet, 29 January 2013**

*Key Decision:* No

*Exempt Information:* None

*Consultations:* N/A

*Report By:* Assistant Chief Executive & Chief Finance Officer

*Contact:* Lorna Baxter, Deputy Chief Finance Officer Tel: (01865) 323971

Ref: 2012/119

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## **2012/13 Financial Monitoring & Business Strategy Delivery Report - December 2012**

Monthly financial report on revenue and capital spending against budget allocations, including virements between budget heads.

*Decision Maker and Target Date:* **Cabinet, 26 February 2013**

*Key Decision:* No

*Exempt Information:* None

*Consultations:* N/A

*Report By:* Assistant Chief Executive & Chief Finance Officer

*Contact:* Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981

Ref: 2012/127

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## **2012/13 Financial Monitoring & Business Strategy Delivery Report - February 2013**

Monthly financial report on revenue and capital spending against budget allocations, including virements between budget heads.

*Decision Maker and Target Date:* **Cabinet, 16 April 2013**

*Key Decision:* No

*Exempt Information:* None

*Consultations:* N/A

*Report By:* Assistant Chief Executive & Chief Finance Officer

*Contact:* Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981

Ref: 2012/150

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## **Delegated Powers of the Chief Executive - April 2013**

To report on a quarterly basis any executive decision taken by the Chief Executive under the specific powers and functions delegated to her under the terms of Part 7.4 of the Council's Constitution – Paragraph 1(A)(c)(i). It is not for scrutiny call in.

*Decision Maker and Target Date:* **Cabinet, 16 April 2013**

*Key Decision:* No

*Exempt Information:* None

*Consultations:* N/A

*Report By:* Head of Law & Culture

*Contact:* Sue Whitehead, Committee Services Manager Tel: (01865) 810262

Ref: 2012/151

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**CABINET MEMBER: DEPUTY LEADER OF THE COUNCIL**

(including Transport)

**KEY DECISIONS**

NIL

**NON-KEY DECISIONS**

**Corporate Plan Performance and Risk Management Report for the 2nd Quarter 2012**

Quarterly Performance Monitoring report.

*Decision Maker and Target Date:* **Cabinet, 18 December 2012**

*Key Decision:* No

*Exempt Information:* None

*Consultations:* N/A

*Report By:* County Council Management Team

*Contact:* Alexandra Bailey, Senior Performance & Improvement Manager Tel: (01865) 816384 Ref: 2012/108

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**Traffic Calming Measures in Crawley**

To consider the introduction of new traffic calming measures in Crawley.

*Decision Maker and Target Date:* **Deputy Leader, 3 January 2013**

*Key Decision:* No

*Exempt Information:* None

*Consultations:* N/A

*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery

*Contact:* Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2012/143

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**Proposed New Speed Limit - Howe Hill, Watlington**

To seek approval to proceed.

*Decision Maker and Target Date:* **Deputy Leader, 3 January 2013**

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders

*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery

*Contact:* Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2012/159

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## **Proposed Parking Restrictions - St Lukes Road, Cowley and Elm Tree Close, Littlemore**

To seek approval to proceed.

*Decision Maker and Target Date:* **Deputy Leader, 3 January 2013**

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders

*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery

*Contact:* Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2012/160

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## **Proposed Parking Restrictions - Station Road, Haydon Road and Edmund Court, Didcot**

To seek approval to proceed.

*Decision Maker and Target Date:* **Deputy Leader, 3 January 2013**

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders

*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery

*Contact:* Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2012/161

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## **Proposed Parking Restrictions - Station Road, Chinnor**

To seek approval to proceed.

*Decision Maker and Target Date:* **Deputy Leader, 3 January 2013**

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders

*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery

*Contact:* Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2012/162

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## **Proposed Parking Restrictions Around Bicester North Station**

To seek approval to proceed.

*Decision Maker and Target Date:* **Deputy Leader, 3 January 2013**

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders

*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery

*Contact:* Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083  
Ref: 2012/163

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## **Proposed Zebra Crossing - Weirs Lane, Oxford**

To seek approval to proceed.

*Decision Maker and Target Date:* **Deputy Leader, 3 January 2013**

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders

*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery

*Contact:* Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083  
Ref: 2012/164

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## **Future Devolved Governance: Local Transport Board**

To consider future funding opportunities (and associated governance) being made available from central government.

*Decision Maker and Target Date:* **Cabinet, 29 January 2013**

*Key Decision:* No

*Exempt Information:* None

*Consultations:* N/A

*Report By:* Deputy Director for Environment & Economy - Strategy & Infrastructure Planning

*Contact:* Tom Flanagan, Service Manager - Planning & Transport Policy Tel: (01865) 815691  
Ref: 2012/153

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## **Woodstock Road Public Realm Enhancements**

To seek approval to proceed.

*Decision Maker and Target Date:* **Deputy Leader, 14 February 2013**

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Key Stakeholders

*Report By:* Deputy Director for Environment & Economy - Commercial & Delivery

*Contact:* Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083  
Ref: 2012/165

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## **Staffing Report - Quarter 3**

Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.

*Decision Maker and Target Date:* **Cabinet, 26 February 2013**

*Key Decision:* No

*Exempt Information:* None

*Consultations:* N/A

*Report By:* Head of Human Resources

*Contact:* Sue Corrigan, Strategic HR Manager Tel: (01865) 810280

Ref: 2012/128

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## **Corporate Plan Performance and Risk Management Report for the 3rd Quarter 2012**

Quarterly Performance Monitoring report.

*Decision Maker and Target Date:* **Cabinet, 19 March 2013**

*Key Decision:* No

*Exempt Information:* None

*Consultations:* N/A

*Report By:* County Council Management Team

*Contact:* Alexandra Bailey, Senior Performance & Improvement Manager Tel: (01865) 816384  
Ref: 2012/137

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## **CABINET MEMBER: ADULT SERVICES**

### **KEY DECISIONS**

#### **Care Homes Fees**

To decide rates for 2012/13 and to consider how we should progress for 2013/14.

*Decision Maker and Target Date:* **Cabinet, 29 January 2013**

*Key Decision:* Yes – Affects more than 1 division

*Exempt Information:* None

*Consultations:* Has taken place with the care homes sector

*Report By:* Deputy Director - Joint Commissioning

*Contact:* Andrew Colling, Quality & Contracts Manager Tel: (01865) 323682

Ref: 2012/116

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#### **Day Opportunities and Transport Charging Model**

To seek approval for the adoption of a revised charging model.

*Decision Maker and Target Date:* **Cabinet, 29 January 2013**

*Key Decision:* Yes – Affects more than 1 division

*Exempt Information:* None

*Consultations:* N/A

*Report By:* Director for Social & Community Services

*Contact:* Alan Sinclair, Lead Commissioner - Older People Joint  
Commissioning Tel: (01865) 323665 Ref: 2012/126

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#### **S75 Agreement - All Client Groups**

To seek approval for the Pooling of Health & Social Care budgets for services to meet the key priority of integrated health & social care within the Health & Wellbeing Strategy.

*Decision Maker and Target Date:* **Cabinet, 19 March 2013**

*Key Decision:* Yes – Affects more than one division and expenditure > £500,000

*Exempt Information:* None

*Consultations:* Clinical Commissioning Group Executive Team, Clinical Commissioning Group - Shadow Board, Oxfordshire County Council - Adult Social Care Group, ACE Partnership Programme Board, Health & Wellbeing Partnership - Adults Board, Adult Social Care Scrutiny Committee, Key Stakeholders Initial briefings and regular updates

*Report By:* Director for Social & Community Services

*Contact:* Sara Livadeas, Deputy Director of Joint Commissioning Tel: (01865) 323968 Ref: 2012/124

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## Director of Public Health Annual Report

To recommend Council to receive the report and note its recommendations.

*Decision Maker and Target Date:* **Cabinet, 19 March 2013**

*Key Decision:* Yes – Affects more than 1 division

*Exempt Information:* None

*Consultations:* N/A

*Report By:* Director of Public Health

*Contact:* Dr Jonathan McWilliam, Director of Public Health Tel: (01865) 336707  
Ref: 2012/148

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## NON-KEY DECISIONS

### Healthwatch Oxfordshire

To seek delegated authority for the contract award and funding allocation to be made.

*Decision Maker and Target Date:* **Cabinet, 18 December 2012**

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Carried out a wide scale consultation which has shaped the service specification, developed in collaboration with a diverse Steering Group worked closely with the LINK to ensure we take forward a rich legacy

*Report By:* Director for Social & Community Services

*Contact:* Alison Partridge, Public Engagement Manager Tel: (01865) 256647  
Ref: 2012/146

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### Healthwatch Oxfordshire

Contract award and funding allocation for Healthwatch Oxfordshire.

*Decision Maker and Target Date:* **Cabinet Member for Adult Services, 26 February 2013**

*Key Decision:* No

*Exempt Information:* None

*Consultations:* N/A

*Report By:* Director for Social & Community Services

*Contact:* Alison Partridge, Public Engagement Manager Tel: (01865) 256647  
Ref: 2012/147

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**CABINET MEMBER: BUSINESS & COMMUNICATIONS**

**KEY DECISIONS**

NIL

**NON-KEY DECISIONS**

NIL

**CABINET MEMBER: CHILDREN & THE VOLUNTARY SECTOR**

**KEY DECISIONS**

NIL

**NON-KEY DECISIONS**

**Chill Out Fund 2012/13 - December 2012**

To consider applications received (if any) from the Chill Out Fund.

*Decision Maker and Target Date:* **Cabinet Member for Children & the Voluntary Sector, 10 December 2012**

*Key Decision:* No  
*Exempt Information:* None

*Consultations:* N/A

*Report By:* Youth, Engagement & Opportunities - Service Manager

*Contact:* Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager  
Tel: (01865) 810649

Ref: 2012/109

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### **Chill Out Fund 2012/13 - January 2013**

To consider applications received (if any) from the Chill Out Fund.

*Decision Maker and Target Date:* **Cabinet Member for Children & the Voluntary Sector, 7 January 2013**

*Key Decision:* No

*Exempt Information:* None

*Consultations:* N/A

*Report By:* Youth, Engagement & Opportunities - Service Manager

*Contact:* Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager  
Tel: (01865) 810649 Ref: 2012/166

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### **Chill Out Fund 2012/13 - February 2013**

To consider applications received (if any) from the Chill Out Fund.

*Decision Maker and Target Date:* **Cabinet Member for Children & the Voluntary Sector, 4 February 2013**

*Key Decision:* No

*Exempt Information:* None

*Consultations:* N/A

*Report By:* Youth, Engagement & Opportunities - Service Manager

*Contact:* Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager  
Tel: (01865) 810649 Ref: 2012/167

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### **Chill Out Fund 2012/13 - March 2013**

To consider applications received (if any) from the Chill Out Fund.

*Decision Maker and Target Date:* **Cabinet Member for Children & the Voluntary Sector, 11 March 2013**

*Key Decision:* No

*Exempt Information:* None

*Consultations:* N/A

*Report By:* Youth, Engagement & Opportunities - Service Manager

*Contact:* Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager  
Tel: (01865) 810649 Ref: 2012/168

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**CABINET MEMBER: EDUCATION**

**KEY DECISIONS**

NIL

**NON-KEY DECISIONS**

**Stanton Harcourt Primary School : Alteration of Lower Age Range and Merging with Preschool - Stage Two**

If no objections received, to consider the final decision on the proposal.

*Decision Maker and Target Date:* **Cabinet Member for Education, 10 December 2012**

*Key Decision:* No

*Exempt Information:* None

*Consultations:* N/A

*Report By:* Director for Children's Services

*Contact:* Debbie Rouget, Sufficiency & Access Manager: Early Years & Childcare Tel: (01865) 810617 Ref: 2012/104

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**Bampton CE Primary School**

To seek approval to publish a Statutory Notice to alter lower age range to create an FSU.

*Decision Maker and Target Date:* **Cabinet Member for Education, 4 February 2013**

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Statutory Notice

*Report By:* Director for Children's Services

*Contact:* Debbie Rouget, Sufficiency & Access Manager: Early Years & Childcare Tel: (01865) 810617 Ref: 2012/157

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### **Longworth Primary School**

To seek approval to publish a Statutory Notice to alter the lower age range to create an FSU.

*Decision Maker and Target Date:* **Cabinet Member for Education, 4 February 2013**

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Statutory Notice

*Report By:* Director for Children's Services

*Contact:* Debbie Rouget, Sufficiency & Access Manager: Early Years & Childcare Tel: (01865) 810617 Ref: 2012/158

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### **Proposal to Alter the Lower Age Range at Five Acres Primary School, John Hampden Primary School and West Kidlington Primary School**

Whether to proceed to publish a statutory notice to alter the lower age range at the primary schools in order for the attached nursery schools to become part of the primary schools' provision.

*Decision Maker and Target Date:* **Cabinet, 26 February 2013**

*Key Decision:* No

*Exempt Information:* None

*Consultations:* N/A

*Report By:* Director for Children's Services

*Contact:* Diane Cameron, School Organisation Officer Tel: (01865) 816445 Ref: 2012/156

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### **Proposal to Alter the Lower Age Range at Five Acres Primary School, John Hampden Primary School and West Kidlington Primary School**

Whether to proceed to publish a statutory notice to alter the lower age range at the primary schools in order for the attached nursery schools to become part of the primary schools' provision.

*Decision Maker and Target Date:* **Cabinet Member for Education, 11 March 2013**

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Decision following public consultation (Stage One).

*Report By:* Director for Children's Services

*Contact:* Diane Cameron, School Organisation Officer Tel: (01865) 816445 Ref: 2012/155

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## **CABINET MEMBER: GROWTH & INFRASTRUCTURE**

### **KEY DECISIONS**

#### **Asset Disposal**

To consider asset disposal in Cherwell.

*Decision Maker and Target Date:* **Cabinet, 26 February 2013**

*Key Decision:* Yes – Capital Expenditure >£1m

*Exempt Information:* Yes - commercial sensitive information - annex

*Consultations:* N/A

*Report By:* Deputy Director for Environment & Economy - Strategy & Infrastructure Planning

*Contact:* Martin Tugwell, Deputy Director of Environment & Economy - Strategy & Infrastructure Planning Tel: (01865) 815113 Ref: 2012/142

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### **NON-KEY DECISIONS**

#### **West Oxfordshire District Council Core Strategy**

To consider proposed response to the draft WODC Core Strategy.

*Decision Maker and Target Date:* **Cabinet, 18 December 2012**

*Key Decision:* No

*Exempt Information:* None

*Consultations:* N/A

*Report By:* Director for Environment & Economy

*Contact:* Martin Tugwell, Deputy Director of Environment & Economy - Strategy & Infrastructure Planning Tel: (01865) 815113 Ref: 2012/131

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#### **Oxfordshire Residual Municipal Waste Bulking and Haulage Procurement**

To seek approval for award of contract.

*Decision Maker and Target Date:* **Cabinet, 18 December 2012**

*Key Decision:* No –

*Exempt Information:* Yes - Paragraph 3 - Annex

*Consultations:* Districts councils through Oxfordshire Waste Partnership

*Report By:* Deputy Director for Environment & Economy - Strategy & Infrastructure Planning

*Contact:* Andrew Pau, Head of Waste Management Tel: (01865) 815867 Ref: 2012/088

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## **Funding Agreement for Delivery of New Primary School at South West Bicester Development**

To consider the proposed funding agreement of the new primary school in South West Bicester Development.

*Decision Maker and Target Date:* **Cabinet, 29 January 2013**

*Key Decision:* No

*Exempt Information:* None

*Consultations:* N/A

*Report By:* Deputy Director for Environment & Economy - Strategy & Infrastructure Planning

*Contact:* Tom Flanagan, Service Manager - Planning & Transport Policy Tel: (01865) 815691 Ref: 2012/149

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## **Oxford City Draft Community Infrastructure Levy (CIL) Consultation Response**

To consider response to Oxford City draft Community Infrastructure Levy (CIL) consultation.

*Decision Maker and Target Date:* **Cabinet, 26 February 2013**

*Key Decision:* No

*Exempt Information:* None

*Consultations:* N/A

*Report By:* Deputy Director for Environment & Economy - Strategy & Infrastructure Planning

*Contact:* Roy Newton, Service Manager - Infrastructure Planning Tel: (01865) 815647 Ref: 2012/122

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## **Joint Municipal Waste Management Strategy 2012**

To consider a draft Oxfordshire Waste Strategy.

*Decision Maker and Target Date:* **Cabinet, 19 March 2013**

*Key Decision:* No

*Exempt Information:* None

*Consultations:* N/A

*Report By:* Deputy Director for Environment & Economy - Strategy & Infrastructure Planning

*Contact:* Martin Tugwell, Deputy Director of Environment & Economy - Strategy & Infrastructure Planning Tel: (01865) 815113 Ref: 2012/141

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**CABINET MEMBER: POLICE & POLICIES**

**KEY DECISIONS**

NIL

**NON-KEY DECISIONS**

**Equality Policy Reporting**

To agree the Annual Monitoring Report.

*Decision Maker and Target Date:* **Cabinet, 29 January 2013**

*Key Decision:* No

*Exempt Information:* None

*Consultations:* N/A

*Report By:* County Solicitor & Monitoring Officer

*Contact:* Lisa Michelson, Senior Policy & Performance Officer Tel: (01865) 815673 Ref: 2012/144

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**CABINET MEMBER: SAFER & STRONGER COMMUNITIES**

**KEY DECISIONS**

**Village Hall and Community Centre Grants 2012/13**

The County Council's grant scheme for the improvement of village halls and other community buildings is administered by the Oxfordshire Rural Community Council (ORCC). This report summarises applications received and recommended allocations from the balance of the grant fund for 2012/13.

*Decision Maker and Target Date:* **Cabinet Member for Safer & Stronger Communities, 21 January 2013**

*Key Decision:* Yes – Affects more than 1 division

*Exempt Information:* None

*Consultations:* N/A

*Report By:* Head of Law & Culture

*Contact:* Karen Warren, Cultural Services Manager Tel: (01865) 323580 Ref: 2012/130

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## **NON-KEY DECISIONS**

### **Thames Valley Fire Control Service - Admission of Buckinghamshire & Milton Keynes Fire & rescue Authority (BMKFRA)**

To seek approval for Buckinghamshire & Milton Keynes Fire & Rescue Authority to join the Thames Valley Fire Control Service.

*Decision Maker and Target Date:* **Cabinet Member for Safer & Stronger Communities, 10 December 2012**

*Key Decision:* No

*Exempt Information:* None

*Consultations:* N/A

*Report By:* Chief Fire Officer

*Contact:* Nathan Travis, Deputy Chief Fire Officer Tel: (01865) 855206

Ref: 2012/154

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### **Community Risk Management Plan 2013-2018**

To seek approval of the draft Community Risk Management Plan 2013-2018 & Annual Action Plan 2013-2014 following consultation.

*Decision Maker and Target Date:* **Cabinet, 26 February 2013**

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Internal & external consultation with all key stakeholders from 13 November 2012 to 5 February 2013.

*Report By:* Assistant Chief Fire Officer

*Contact:* Nathan Travis, Deputy Chief Fire Officer Tel: (01865) 855206

Ref: 2012/073

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### **Integrated Risk Management Plan (IRMP) Fire & Rescue - Project**

To approve the project to be delivered in the 2013-14 IRMP action plan.

*Decision Maker and Target Date:* **Cabinet, 26 February 2013**

*Key Decision:* No

*Exempt Information:* None

*Consultations:* Wide consultation with all Oxfordshire citizens and partners.

*Report By:* Chief Fire Officer & Head of Community Safety

*Contact:* David Etheridge, Chief Fire Officer & Head of Community Safety Tel: (01865) 855206

Ref: 2012/129

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## Timetable for Decisions listed in this Plan

*For further details of the decisions see the corresponding item and reference number in the main part of the Plan. December 2012 items included for ease of reference.*

### Cabinet - 18 December 2012

- **2012/13 Financial Monitoring & Business Strategy Delivery Report - October 2012** 2012/106  
*Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981*
- **Business Strategy and Service & Resource Planning Report 2013/14 - 2017/18 - December 2012** 2012/107  
*Lorna Baxter, Deputy Chief Finance Officer Tel: (01865) 323971*
- **Corporate Plan Performance and Risk Management Report for the 2nd Quarter 2012** 2012/108  
*Alexandra Bailey, Senior Performance & Improvement Manager Tel: (01865) 816384*
- **Healthwatch Oxfordshire** 2012/146  
*Alison Partridge, Public Engagement Manager Tel: (01865) 256647*
- **West Oxfordshire District Council Core Strategy** 2012/131  
*Martin Tugwell, Deputy Director of Environment & Economy - Strategy & Infrastructure Planning Tel: (01865) 815113*
- **Oxfordshire Residual Municipal Waste Bulking and Haulage Procurement** 2012/088  
*Andrew Pau, Head of Waste Management Tel: (01865) 815867*

### Cabinet - 29 January 2013

- **Oxfordshire County Council Corporate Plan - 2013/14 - 2016/17** 2012/120  
*John Courouble, Corporate Policy Manager Tel: (01865) 896163*
- **Delegated Powers of the Chief Executive - January 2013** 2012/122  
*Sue Whitehead, Committee Services Manager Tel: (01865) 810262*
- **Business Strategy and Service & Resource Planning Report for 2013/14 - 2017/18 - January 2013** 2012/119  
*Lorna Baxter, Deputy Chief Finance Officer Tel: (01865) 323971*

## The Forward Plan

- **Future Devolved Governance: Local Transport Board** 2012/153  
*Tom Flanagan, Service Manager - Planning & Transport Policy Tel: (01865) 815691*
- **Care Homes Fees** 2012/116  
*Andrew Colling, Quality & Contracts Manager Tel: (01865) 323682*
- **Day Opportunities and Transport Charging Model** 2012/126  
*Alan Sinclair, Lead Commissioner - Older People Joint Commissioning Tel: (01865) 323665*
- **Funding Agreement for Delivery of New Primary School at South West Bicester Development** 2012/149  
*Tom Flanagan, Service Manager - Planning & Transport Policy Tel: (01865) 815691*
- **Equality Policy Reporting** 2012/144  
*Lisa Michelson, Senior Policy & Performance Officer Tel: (01865) 815673*

### Cabinet - 26 February 2013

- **2012/13 Financial Monitoring & Business Strategy Delivery Report - December 2012** 2012/127  
*Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981*
- **Staffing Report - Quarter 3** 2012/128  
*Sue Corrigan, Strategic HR Manager Tel: (01865) 810280*
- **Proposal to Alter the Lower Age Range at Five Acres Primary School, John Hampden Primary School and West Kidlington Primary School** 2012/156  
*Diane Cameron, School Organisation Officer Tel: (01865) 816445*
- **Asset Disposal** 2012/142  
*Martin Tugwell, Deputy Director of Environment & Economy - Strategy & Infrastructure Planning Tel: (01865) 815113*
- **Oxford City Draft Community Infrastructure Levy (CIL) Consultation Response** 2012/122  
*Roy Newton, Service Manager - Infrastructure Planning Tel: (01865) 815647*
- **Community Risk Management Plan 2013-2018** 2012/073  
*Nathan Travis, Deputy Chief Fire Officer Tel: (01865) 855206*
- **Integrated Risk Management Plan (IRMP) Fire & Rescue - Project** 2012/129  
*David Etheridge, Chief Fire Officer & Head of Community Safety Tel: (01865) 855206*

### Cabinet - 19 March 2013

- **Corporate Plan Performance and Risk Management Report for the 3rd Quarter 2012** 2012/137  
*Alexandra Bailey, Senior Performance & Improvement Manager Tel: (01865) 816384*
- **S75 Agreement - All Client Groups** 2012/124  
*Sara Livadeas, Deputy Director of Joint Commissioning Tel: (01865) 323968*
- **Director of Public Health Annual Report** 2012/148  
*Dr Jonathan McWilliam, Director of Public Health Tel: (01865) 336707*
- **Joint Municipal Waste Management Strategy 2012** 2012/141  
*Martin Tugwell, Deputy Director of Environment & Economy - Strategy & Infrastructure Planning Tel: (01865) 815113*

### Cabinet - 16 April 2013

- **2012/13 Financial Monitoring & Business Strategy Delivery Report - February 2013** 2012/150  
*Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981*
- **Delegated Powers of the Chief Executive - April 2013** 2012/151  
*Sue Whitehead, Committee Services Manager Tel: (01865) 810262*

### Deputy Leader - 3 January 2013

- **Traffic Calming Measures in Crawley** 2012/143  
*Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083*
- **Proposed New Speed Limit - Howe Hill, Watlington** 2012/159  
*Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083*
- **Proposed Parking Restrictions - St Lukes Road, Cowley and Elm Tree Close, Littlemore** 2012/160  
*Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083*
- **Proposed Parking Restrictions - Station Road, Haydon Road and Edmund Court, Didcot** 2012/161  
*Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083*



## The Forward Plan

- **Proposed Parking Restrictions - Station Road, Chinnor** 2012/162  
*Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083*
- **Proposed Parking Restrictions Around Bicester North Station** 2012/163  
*Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083*
- **Proposed Zebra Crossing - Weirs Lane, Oxford** 2012/164  
*Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083*

### Deputy Leader - 14 February 2013

- **Woodstock Road Public Realm Enhancements** 2012/165  
*Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083*

### Cabinet Member for Adult Services - 26 February 2013

- **Healthwatch Oxfordshire** 2012/147  
*Alison Partridge, Public Engagement Manager Tel: (01865) 256647*

### Cabinet Member for Children & the Voluntary Sector - 10 December 2012

- **Chill Out Fund 2012/13 - December 2012** 2012/109  
*Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager Tel: (01865) 810649*

### Cabinet Member for Children & the Voluntary Sector - 7 January 2013

- **Chill Out Fund 2012/13 - January 2013** 2012/166  
*Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager Tel: (01865) 810649*

## **Cabinet Member for Children & the Voluntary Sector - 4 February 2013**

- **Chill Out Fund 2012/13 - February 2013** 2012/167  
*Ruth Ashwell, Youth, Engagement & Opportunities - Service  
Manager Tel: (01865) 810649*

## **Cabinet Member for Children & the Voluntary Sector - 11 March 2013**

- **Chill Out Fund 2012/13 - March 2013** 2012/168  
*Ruth Ashwell, Youth, Engagement & Opportunities - Service  
Manager Tel: (01865) 810649*

## **Cabinet Member for Education - 10 December 2012**

- **Stanton Harcourt Primary School : Alteration of Lower Age Range and Merging with Preschool - Stage Two** 2012/104  
*Debbie Rouget, Sufficiency & Access Manager: Early Years & Childcare Tel: (01865) 810617*

## **Cabinet Member for Education - 4 February 2013**

- **Bampton CE Primary School** 2012/157  
*Debbie Rouget, Sufficiency & Access Manager: Early Years & Childcare Tel: (01865) 810617*

## **Cabinet Member for Education - 4 February 2013**

- **Longworth Primary School** 2012/158  
*Debbie Rouget, Sufficiency & Access Manager: Early Years & Childcare Tel: (01865) 810617*

**Cabinet Member for Education - 11 March 2013**

- **Proposal to Alter the Lower Age Range at Five Acres Primary School, John Hampden Primary School and West Kidlington Primary School** 2012/155  
*Diane Cameron, School Organisation Officer Tel: (01865) 816445*

**Cabinet Member for Safer & Stronger Communities - 21 January 2013**

- **Village Hall and Community Centre Grants 2012/13** 2012/130  
*Karen Warren, Cultural Services Manager Tel: (01865) 323580*

**Cabinet Member for Safer & Stronger Communities - 10 December 2012**

- **Thames Valley Fire Control Service - Admission of Buckinghamshire & Milton Keynes Fire & rescue Authority (BMKFRA)** 2012/154  
*Nathan Travis, Deputy Chief Fire Officer Tel: (01865) 855206*



## **Forward Plan January – April 2013**

### **Access to Information Procedure Rules Paragraph 15 General Exception**

Notice is hereby given that the item set out below for consideration by Cabinet on 29 January 2013 is not in the Forward Plan.

Cabinet at its meeting on 20 December 2011 agreed proposals for the development of the Oxfordshire Care Partnership and agreed to delegate authority to officers in consultation with relevant Cabinet Members to sign off changes to the OCP contract and the revised financial model following a consultation with the Adult Services Scrutiny Committee. Although the decision had been delegated to officers, it is now considered more appropriate for Cabinet to consider. The decision needs to be made on 29 January 2013 to enable the revisions to be in place for April 2013 so that service provision is maintained.

#### ***Cabinet, 29 January 2013***

#### **Oxfordshire Care Partnership**

To seek approval for changes to the contract

*Decision Maker and Target Date:* Cabinet, 29 January 2013

*Key Decision:* Yes – affects more than one division and expenditure > £500,000

*Exempt Information:* Yes - Exemption Paragraph 3 (commercially sensitive information) - Annex

*Consultations:* Adult Services Scrutiny Committee

*Report by:* Director for Social & Community Services

*Contact:* Simon Kearey, Programme Manager Tel: (01865) 323571

*Ref:* 2013/001

Peter Clark  
County Solicitor  
County Hall, Oxford OX1 1ND

7 January 2013